



CLC Pre-School Handbook

SEPTEMBER 2025 – JUNE 2026

OUR HOME AWAY FROM HOME

**C E N T E R F O R
LANGUAGE & CULTURE
NURSERY & LANGUAGE SCHOOL**



Welcome to our “MULTICULTURAL” Nursery!
English Curriculum
Spanish & French as part of the daily routine...

Age: From 21 months to 6 years old

CLC created in 2003

CLC Pre School created in 2010

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At CLC Pre School



Our Mission is:

- To unite people through knowledge, education and experiences from different cultures and languages.
- To remove the language barriers that delay human unity.
- To teach values to children so they can become good individuals. They will acquire knowledge to broaden their minds for a better understanding of one another, through respect and tolerance.

CLC is a non-denominational school where all cultures are equally welcomed and celebrated. Our main objective is to make the children feel at home in our school and anywhere they go.

Our pre-school classrooms are an extension from home, where your child will feel at ease to explore, share and learn from and with others.

Our Goals

To open children's minds towards similarities and differences between cultures.

To prepare students for entry to institutions of primary level education both locally and internationally.

To ensure that class sizes remain small (a maximum of 11 students)

To inspire and motivate students to achieve their individual potential in all areas: creative, physical, intellectual, ethical & emotional.

To cultivate an awareness, and enjoyment of the arts.

To encourage self-expression and self- confidence.

OUR LEARNING ENVIRONMENT

Qualified teachers bring to the CLC pre-school classroom a wealth of experience in the field of early childhood education. Greatly influenced by International Anglophone Curriculum's and Montessori methods, the CLC pre-school program is divided into many sections:

THE ACADEMIC SUBJECTS

The child's "hands-on" experience with the materials carries on into the areas of Language, Art, Mathematics, Geography, and the Sciences. Whereas the sensorial materials and games train the child to listen attentively and distinguish sounds in his environment, this capacity is then further refined to permit him to hear the subtle differences in letter sounds. The art of listening is vital preparation for reading and writing, as is the acquisition of visual discrimination, these skills leading to the recognition of phonetic sounds and letter shapes. The mathematics materials also guide the child from concrete representation of quantity to the more abstract stage of symbolization through numerals.

The class size is limited to enable the school's objectives to be met: a maximum of 11 children.

LANGUAGES

Our school includes part of our curriculum being carried out in French and Spanish. Dedicated to developing early learning skills, CLC pre-school promotes pre-reading, pre-writing and pre-math activities in pre-school.

The structured learning of English, French and Spanish, with mother-tongue language teachers, is based on oral communication through song, theatre, fun games and art at this stage in your child's learning process of different languages.

SENSORIAL APPARATUS

Designed to encourage the child to use all his senses and sensitivities. To sharpen his powers of observation in the world around him. Maria Montessori herself offered the child a strong contrast of sensations and challenged him to classify objects according to their differences. The sensorial material develops the child's eye for detail, thus indirectly preparing him for such demanding work as letter and number recognition or operations in mathematics.

OUR CURRICULUM

Our program is grounded in principles of child development and learning and is centered on the various needs, interests, and learning styles of children.

The curriculum followed at CLC pre-school incorporates the attainment targets set out by various International Anglophone Curricula and Montessori educational directives in order to ensure that when your child eventually leaves us to enter another school, he/she will have reached the appropriate level of achievement.

The curriculum subjects are: English, Math, Science, French, Spanish, Drama, Geography, Music, Art, Sensorial, Practical Life and Physical Education. Many of the curriculum subjects will be taught through topic work so that the separate subjects may be easily distinguished.

It is very important that our students, from a very young age, have the possibility to be part of lots of creative work. This will enhance positive self-image, a sense of self-worth and self-direction and will be achieved through play and directed activities that will contribute to the needs of the child in all areas of development - socially, emotionally, physically and cognitively. Also, to help promote the understanding that process is more important than product.

IMPORTANCE OF ROUTINES

From the very first day in CLC pre-school we begin to build routines. We believe that through developing consistent routines we allow the children to develop confidence in themselves and a sense of independence and security. All of these things help your child to adapt easier into class and the pre-school environment. As parents you can help your child settle quickly by making sure your child arrives at school on time and has well-established routines at home.

Our Routine

8:00 to 9 *Free choice*

Constructive Play

The tables will be set up with a selection of activities covering different areas of the curriculum and your child may start his/ her day by finishing a task they started the day before, helping a friend with an activity or working on something new.

9 to 9.40 *Playground Time and/or Physical Education*

9:40 to 10:00 *Circle Time / Register Time / Singing Time / Show and Tell*

10:00 to 10:30 *Snack*

(English/French/Spanish)
Parents send snacks and a drink

10:30 to 11:00 *Language activity* Activities in French or Spanish / Show and Tell

Spanish is integrated during the second work session, two days per week.

11:00 to 12 *Second work session*

This session will begin by reinforcing the morning's session or move on to another subject. As in the first session, the children will work in groups, individually, or one on one with the teacher.

Depending on the class/age, children can end at 12.15 p.m.

CLUBS (After school activities)

NO EXTRA CURRICULAR ACTIVITIES FOR CHILDREN UNDER 24 months
Our extracurricular activities start at 1p.m. and we offer the following activities:

- BALLET
- CAPOEIRA
- CONTEMPORARY ART (4 artists per term)
- FOOTBALL
- FRENCH
- MUSIC / Rhythms of the world
- SPANISH

French	Football	Ballet	Spanish	Contemporary Art	Music / Rhythms of the world	Gymnastics	Capoeira
Monday	Monday	Tuesday	Tuesday	Wednesday	Thursday	Thursday	Friday
1 to 1.30 p.m.	1.30 to 2 p.m.	1 to 1.30 p.m.	1.30 to 2.15 p.m.	1 to 1.30 p.m.	1 to 1.30 p.m.	1.30 to 2.10 p.m.	1.00 to 1.30 p.m.

Parents and Teachers' Conference

You will have the opportunity to follow your child's progress twice per year (one & one meeting with the teacher). The dates will be confirmed in your newsletter.

Preparing your child for school

Please ensure that your child is ready for school:

- CLC shirt, along with any skirt, pants or shorts.
- A bag with change of clothes, wipes and diapers if not potty trained.
- Please avoid jewelry or accessories that the children can lose easily.

Drop-off & pick up

DROP OFF starts at 7.30 am.

School time is from 8 am to 12 pm (12.15 p.m. for 4- & 5-year-olds)

Please ask CLC for after school rates until 3 p.m.

THE SECURITY IS ON DUTY FROM 7.30 TO 3.30 p.m.

